

Borough of Norwood
Work Session
July 30, 2014

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 7:00 PM.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Star Ledger.

Present at Roll Call:

Mayor	James P. Barsa
Councilman	Thomas Brizzolara
Councilwoman	Marianne Orecchio
Council President	Barry Scott
Councilman	Allen Rapaport
Councilman	Joseph Ascolese

Also Present:

Borough Attorney	Andrew Fede
Borough Auditor	Steven Wielkocz
Borough Engineer	Dan Kaufman
Chief Financial Officer	Judith Curran

Absent:

Councilman	Frank Marino
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Adoption of 2014 Municipal Budget – Approval of Resolution 14:141

At this time, Mayor Barsa thanked the members of the Finance Committee and the Administrator/Clerk for their efforts in keeping the budget within the 2% CAP and asked for a motion to adopt resolution 14:141. The motion was made by Mr. Brizzolara, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Mayor Barsa asked if the Borough Auditor had any comment. Mr. Wielkocz voiced his opinion that the Borough Officials and Department Heads should be very proud of the budget that has been adopted this evening. It reflects a 1.5% increase which translates into a \$56.94 annual increase on the average assessed home or \$4.74 per month. He further explained that this is quite an achievement especially in light of the recent DPW fire and loss of equipment. Mr. Wielkocz stated that most of the surrounding towns have not been able to do what the Borough of Norwood has done.

At this time, Mayor Barsa introduced Robert Koniuta, a resident of Harrington Park who is working on his Eagle Scout leadership project. He explained that his proposal is to construct a seating area at the rear of the Norwood Public Library and that it has been approved by the Library Board of Trustees. He estimates the project to be completed within five months and distributed a brief description and drawings. Mrs. Orecchio questioned who would pay for the cost of materials and Mr. Koniuta advised that materials would be donated by Lowe's, and Home Depot and funds from the Friends of the Library and private individuals.

Motion of approval was made by Mr. Scott, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Consent Agenda:

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. No Council Member wishing to be heard, Mayor Barsa asked for a motion to approve the Consent Agenda consisting of the following items:

- 14:142 Authorizing the Renewal of Liquor License 0241-33-002-007, Dimora Ristorante
- 14:143 Authorizing the submission of a Treatment Works Approval application for the D'Ercole Farm Subdivision
- 14:144 Authorizing the CFO to void and/or stop payment on certain checks
- 14:145 Authorizing a transfer from Open Space Trust Fund to the Capital Account
- 14:146 Authorizing the payment of bills and vouchers in the amount of \$1,033,732.39
- 14:147 Authorizing the Cancellation of Capital Balances
- 14:148 Authorizing Property Tax Refund for Block 27, Lot 11

The motion was made by Mr. Rapaport, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Public Hearing of Ordinance 14:02:

Mayor Barsa stated he had before him an ordinance for Council action entitled:

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE TO FIX SALARIES, WAGES AND COMPENSATION OF CERTAIN OFFICIALS, OFFICERS, AND EMPLOYEES OF THE BOROUGH OF NORWOOD, COUNTY OF BERGEN, STATE OF NEW JERSEY" TO PROVIDE FOR AND DETERMINE THE RATE AND METHOD OF COMPENSATION FOR THE POLICE CAPTAIN, EFFECTIVE MAY 28, 2014.

Motion to open the meeting to the public was made by Mr. Brizzolara and seconded by Mr. Rapaport. All Council Members present voted in favor of the motion. No one wishing to be heard, motion to close the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

Motion to adopt Ordinance 14:02 was made by Mr. Brizzolara and seconded by Mr. Rapaport.

On the roll call vote:

Ayes: Brizzolara, Orecchio, Scott, Rapaport and Ascolese
Nays: None
Absent: Marino

There being five (5) ayes and no nays, Ordinance 14:02 was approved. Mayor Barsa announced that the ordinance was finally adopted and would take effect upon publication in the Record.

Introduction of Bond Ordinance 14:11 entitled:

BOND ORDINANCE TO AUTHORIZE THE REPLACEMENT OF THE DEPARTMENT OF PUBLIC WORKS GARAGE IN, BY AND FOR THE BOROUGH OF NORWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Approval of Resolution 14:149

It was moved by Mr. Ascolese and seconded by Mr. Rapaport to approve on first reading Bond Ordinance 14:11. All Council Members present voted in favor of the motion. Mayor Barsa announced that the public hearing on this ordinance would be Wednesday, August 13, 2014.

Items for Discussion:

Results of Request for Quotations for the Resurfacing of the Kennedy Park Basketball Court – Mr. Kaufman reported that three quotes were received for this project with The Tennis Court People being the lowest at \$17,500.00. He explained that this contractor previously did the surfacing and that Neglia Engineering would have no objections to them so long as the Borough Attorney approves the documents submitted. Mr. Kaufman advised that work would not begin until September and that the court would have to be closed for one to two weeks.

Following a brief discussion, motion to approve a contract being awarded to The Tennis Court People subject to review and approval by the Borough Attorney was made by Mr. Rapaport and seconded by Mr. Ascolese. All Council Members present voted in favor of the motion.

Neglia Proposal to provide surveying services for a Wetlands Delineation for the proposed DPW Shed- Mr. Kaufman referred to Neglia Engineering's proposal in an amount not to exceed \$6,000.00. He explained that the wetlands delineation is needed since it was determined that no permits were issued covering the original shed and that current DEP regulations have to be followed. He advised that there is a ninety-day review period

After a brief discussion, motion to accept the agreement submitted by Neglia Engineering (Resolution 14:151) was made by Mr. Rapaport, seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

Neglia Proposal to provide Wetlands Services for the Foxhill Trail System – Mr. Kaufman advised that Neglia Engineering submitted a proposal for an amount not to exceed \$2,600.00. As it was the consensus of the Council that this work proceed, motion to accept the agreement (Resolution 14:152) was made by Mr. Scott and seconded by Mr. Rapaport. All Council Members present voted in favor of the motion.

Borough Engineer Report – Mr. Kaufman reported on the following:

Livingston Street – the lights have been installed, planters have been ordered and striping will be done tomorrow. Mr. Kaufman advised that a package regarding the ADA ramps was sent to the County including ramp sketches, estimate for construction, engineering design estimate and ADA Compliant Certification. He explained that there are new federal specifications pertaining to ADA ramps with no “grandfather” provision. Therefore, some ramps previously installed will have to be reconstructed.

Jay and Carter Streets – both streets have been paved with the landscaping put on hold until the fall.

Pump Stations – the DEP made a final inspection with just minor punch list items remaining.

Borough Attorney’s Report – Mr. Fede advised he had a land acquisition matter to discuss in Closed Session.

Administrator’s Report – Mrs. McMackin advised that she would be taking vacation beginning August 8 returning August 18. She reported that interviewing has begun for the Building Department Technical Assistant and that the Clerk’s office is covering in the interim.

General Public Comment:

Margaret Ross, 650 Broadway, voiced her frustration with the slow-moving construction at the Cost Cutter site, listed what she considered to be several code violations and questioned why pressure has not been put on the developer. Mayor Barsa advised that numerous summonses have been issued. Mr. Brizzolara explained that three Council members live behind this site and suggested letters to the editor be written by disgruntled residents or telephone calls made to the Developer, Daibes Enterprises. When Ms. Ross advised she called the number on the sign to learn that it is out-of-service, Mr. Rapaport provided her with a contact number. Ms. Ross was advised that a major problem exists whereby the State changed the law regarding construction permits as they no longer expire and are open-ended.

No one else wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara and seconded by Mrs. Orecchio. All Council Members present voted in favor of the motion.

Resolution 14:150 authorizing the governing body to convene into closed session to discuss land acquisition

At 7:51 PM, motion authorizing the Council to convene in Closed Session was made by Mr. Ascolese and seconded by Mr. Scott. All Council Members present voted in favor of the motion.

Adjournment:

Mayor Barsa reconvened the meeting at 8:00 PM and asked for a motion to adjourn. The motion was made by Mr. Scott, seconded by Mr. Ascolese and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC
Administrator/clerk