

Borough of Norwood
Work Session
May 14, 2008

CALL TO ORDER AT 8:02 PM

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Press Journal.

PRESENT AT ROLL CALL:

Mayor	James Barsa
Councilman	Tom Brizzolara
Councilman	Michael Knigin
Council President	Barry Scott
Councilman	Anthony Guercio
Councilman	Allen Rapaport
Councilman	Edward Condoleo

ALSO PRESENT:

Borough Attorney	Andrew Fede
Borough Engineer	Matthew Neuls

Approval of Resolution 08:98 Authorizing Inclusion in the Bergen County Community Development Program

Motion by Mr. Guercio, seconded by Mr. Knigin to approve Resolution 08:98 was declared carried upon the affirmative vote of all Council Members present

Introduction of the Following Ordinances:

Mayor Barsa asked for a motion to approve resolution 08:100 introducing the following bond ordinance:

08:04 BOND ORDINANCE TO AMEND SECTION 4.A OF THE BOND ORDINANCE (ORD. NO. 05-17) ENTITLED: "BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF NORWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$402,300 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS," ADOPTED JULY 5, 2005.

Motion by Mr. Scott, seconded by Mr. Rapaport to introduce Ordinance No. 08:04 was declared carried upon the affirmative vote of all Council Members present. The Public Hearing for Ordinance No 08:04 is scheduled for June 4, 2008.

Mayor Barsa asked for a motion to introduce the following ordinance:

08:05 AN ORDINANCE AMENDING CHAPTER 42 OF THE CODE OF THE BOROUGH OF NORWOOD REGARDING THE BOROUGH'S OFFICERS AND EMPLOYEES

Motion by Mr. Knigin, seconded by Mr. Condoleo to introduce Ordinance No. 08:05 was declared carried upon the affirmative vote of all Council Members present. The Public Hearing for Ordinance 08:05 is scheduled for June 4, 2008.

Mayor Barsa asked for a motion to introduce the following ordinance:

08:06 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE TO FIX SALARIES, WAGES AND COMPENSATION OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES OF THE BOROUGH OF NORWOOD, COUNTY OF BERGEN AND STATE OF NEW JERSEY" AND SETTING FORTH THE METHOD OF PAYING SALARIES AND ANY OTHER ORDINANCES AMENDING SAID ORDINANCE

Motion by Mr. Brizzolara, seconded by Mr. Knigin to introduce Ordinance No. 08:06 was declared carried upon the affirmative vote of all Council Members present.

At this time, Mr. Condoleo referred to Ordinance No. 08:05 and questioned the term of office for the CFO. Mr. Fede explained that state statute establishes the term of office as four years for the CFO with tenure attained after four years.

Mayor Barsa explained that approval is needed for Resolution No. 08:99 regarding an escrow agreement for the housing trust fund since the Borough changed banking institutions. Therefore, motion by Mr. Brizzolara, seconded by Mr. Rapaport to approve Resolution 08:99 was declared carried upon the affirmative vote of all Council Members present.

At this time, Mayor Barsa asked the Tax Assessor to address the Council regarding a property discrepancy. Mr. John Guercio explained that Mr. Yaker's deed for Block 32 Lot 1, 346 14th Street, shows 100' x 98.6' as opposed to the tax map of 117' x 100'. Since Mr. Yaker is paying taxes on the larger dimensions, he would like a corrected deed. Both the Borough Engineer and Borough Attorney advised that the difference may be due to a road or walkway that was vacated by the Borough. Mayor Barsa reported that there exists a similar discrepancy with Ms. Senatore's property and Mr. Fede advised that both are in the Yorkview area that was a very complex planned development. Mr. Fede explained that research on the titles and deeds would have to be undertaken and the filed map dated 1928 will probably have to be examined.

After further discussion, motion was made by Mr. Brizzolara authorizing the Borough Attorney and Borough Engineer to investigate the property discrepancy for Block 32, Lot 1. The motion was seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present.

At this time, Mayor Barsa recognized Demarest Councilman Raymond Cywinski who is also the current Vice President of the New Jersey Shade Tree Federation. Mr. Cywinski presented the Borough with its first Tree City USA plaque and the audience offered a round of applause.

Items for discussion:

2008 Capital Expenditures

Mr. Knigin reported that Norwood EMS feels the items totaling \$45,000 in their capital budget are essential to the operation of the department. There was discussion regarding the three (3) laptop computers and after a cell phone conversation with the EMS Chief, Mr. Knigin advised that they would be willing to cut one laptop from the budget.

Neglia Engineering to report on Sidewalk and Street Program

Mr. Neuls reported that the 2008 Road Improvement Program includes the following:

Villa Court (300 L.F.)	\$ 35,526.00
McKenna Drive (1250 L.F.)	\$143,940.00
Hazel Court (530 L.F.)	\$ 63,340.00
Clinton Street (btw. 300 ft. south of South Ave. & dead end – 1700 L.F.)	\$180,360.00
Cobblestone Crossing (from entrance to Clinton St. – 1400 L.F.)	<u>\$193,065.00</u>
Total:	\$621,231.00

Mr. Neuls reviewed the attached (Attachment A) estimates of construction costs for sidewalk improvements at various locations. Mayor Barsa scheduled a final review of all streets and sidewalks with Messrs. Scott and Neuls on Monday, May 19, 2008 at 4:00 PM.

Neglia Proposal for Professional Engineering and Surveying Services for CDBG Barrier Free Accessible Ramp Improvement

Mr. Neuls reported that the 2007 CDBG Barrier Free Ramp program covers 19 locations for a total of 36 ramps. He explained that Bergen County Community Development has permitted the Borough to use the remaining funds of \$30,000.00 from the fiscal year 2006 program and combine them with the \$80,000.00 grant for fiscal year 2007 to total \$110,000.00. He further explained that the professional engineering and surveying services for this project would be \$9,100.00 and the estimated construction management budget would be approximately \$7,000.00.

Mayor Barsa asked that Neglia Engineering submit their proposal for the Livingston Street Beautification project.

In discussing the 2008 capital budget, Mrs. McMackin reported that there is approximately \$400,000 remaining in previous capital ordinances and reminded that the \$150,000.00 grant for the Summit Street intersections has to be bonded.

Chief Krapels request for Crossing Guard Appointment – Mr. Michael Cheringal, 152 Kensington Avenue

Motion was made by Mr. Brizzolara and seconded by Mr. Scott to approve appointment of Mr. Michael Cheringal as an Alternate Crossing Guard. The motion was declared carried upon the affirmative vote of all Council Members present.

Blanch Avenue Sign

Motion was made by Mr. Scott and seconded by Mr. Rapaport to approve the Blanch Avenue Sign. The motion was declared carried upon the affirmative vote of all Council Members present. A dedication date of Friday, June 13th at 4:00 PM was made with all to meet on the Closter side. Mrs. Christine Hageman will take care of the invitations and arrangements for this dedication.

At this time, the use of ATV's in the Fox Hill area was discussed and the fact that the barriers suggested could not be used due to insurance issues. Mr. Rapaport advised he would further discuss this matter with Chief Krapels.

Borough Attorney Report

Mr. Fede advised that he had a matter to discuss in Closed Session regarding attorney/client advice on a real estate title issue.

Mayor Barsa referred to the proposed changes in the Environmental Commission By-Laws. Mr. Fede advised that he made the recommendations to be incorporated in the By-Laws and they will be forwarded to Ms. Hageman.

Administrator Report

Riverside Cooperative:

Mrs. McMackin reported that the apparent low bidder for the 2008 resurfacing program was Sanzari at \$59.50/ton. The borough will not be participating in this program since the roads could not be identified in time for submission to the Cooperative. The Cooperative is reviewing telephone auditing proposals from three firms and is also examining light duty policies for Workmen's Compensation excluding the Police Department.

Mrs. McMackin advised that the DPW temporary employee has questioned whether there is a possibility that he would be hired on a full-time basis. Although she explained that

he is an excellent worker, it was the consensus of the Council that due to the current fiscal constraints, he could not be offered full-time employment.

Mrs. McMackin reported that she is presently working on the salary ordinance and an internet policy for inclusion in the Personnel Manual. She advised that a PBA negotiating committee has to be formed as well as one for the DPW since both union contract are due to expire the end of the year.

General Public Comment:

Motion by Mr. Condoleo seconded by Mr. Scott to open the meeting to the public was declared carried upon the affirmative vote of all Council Members present.

Tullio Margherini, 608 Fir Court, voiced his opinion that the sidewalk across the street from the Community Center to Hemlock Court is in need of repair and asked that it be examined. He voiced displeasure with the amount of traffic generated by the Tobar operation, the dirty condition of the street, and the fact that they are selling topsoil. Mrs. McMackin explained that Tobar composts the leaves and grass picked up by the DPW. She continued that one of the conditions of the operation is to keep the street clean and Mayor Barsa asked that the DPW Superintendent investigate this matter.

No other member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Knigin and declared carried upon the affirmative vote of all Council Members present.

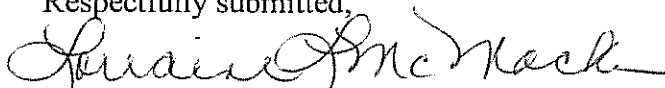
At this time, Mayor Barsa asked for a motion to approve Resolution 08:101 authorizing the Mayor and Council to go into Closed Session to discuss matters relating to the purchase, lease or acquisition of real property and matters relating to litigation, negotiations, and the attorney-client privilege. The motion was made by Mr. Condoleo, seconded by M. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

Mayor Barsa declared a five-minute recess at 9:25 PM before proceeding in Closed Session.

Adjournment:

Mayor Barsa reconvened the meeting at 9:45 PM and asked for a motion to adjourn. The motion was made by Mr. Condoleo, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,



Lorraine L. McMackin, RMC, CMC
Administrator/Clerk

ATTACHMENT "A"

BOROUGH OF NORWOOD
ESTIMATE OF PROBABLE CONSTRUCTION COSTS
SIDEWALK IMPROVEMENTS - VARIOUS LOCATIONS

April 30, 2008

The following cost estimates are provided for budgetary scoping purposes. They represent the probable construction costs for sidewalk repair and reconstruction in areas which were discussed with Borough Officials in 2008. If the Borough should select an area for sidewalk repairs or reconstruction, a more detailed costs estimate will be prepared for the purposes of preparing a bid specification.

Broadway (East) from Hemlock Drive east to 14th Street and Piermont Road. An existing asphalt sidewalk, approximately three (3) feet in width exists along the south side of Broadway from Hemlock Drive (6th Street) to 14th Street and to Piermont Road. The sidewalk has deteriorated in a number of locations along this roadway segment. The following is a cost estimate to replace the sidewalk with either asphalt or concrete sidewalk.

ASPHALT SIDEWALK - HEMLOCK DRIVE TO 14th STREET			
2,100 feet long, 4 feet wide			
ITEM	UNIT PRICE	QUANTITY	EXTENDED PRICE
Site Clearing	\$10,000 / LS	1 LS	\$10,000.00
Roadway Excavation	\$30 / CY	175 CY	\$5,250.00
Hot Mix Asphalt, Mix I-5 (2" Thick)	\$75 / Ton	180 Ton	\$13,500.00
DGA, Compacted, 4" Thick	\$5 / SY	1,025 SY	\$5,125.00
Site Restoration	\$10,000 / LS	1 LS	\$10,000.00
20% Contingency			\$8,775.00
TOTAL			\$52,650.00

ASPHALT SIDEWALK - HEMLOCK DRIVE TO PIERMONT ROAD			
3,800 feet long, 4 feet wide			
ITEM	UNIT PRICE	QUANTITY	EXTENDED PRICE
Site Clearing	\$10,000 / LS	1 LS	\$10,000.00
Roadway Excavation	\$30 / CY	315 CY	\$9,450.00
Hot Mix Asphalt, Mix I-5 (2" Thick)	\$75 / Ton	324 Ton	\$24,300.00
DGA, Compacted, 4" Thick	\$5 / SY	1,845 SY	\$9,225.00
Site Restoration	\$10,000 / LS	1 LS	\$10,000.00
20% Contingency			\$12,595.00
TOTAL			\$75,570.00

CONCRETE SIDEWALK – HEMLOCK DRIVE TO 14th STREET			
2,100 feet long, 4 feet wide			
ITEM	UNIT PRICE	QUANTITY	EXTENDED PRICE
Site Clearing	\$10,000 / LS	1 LS	\$10,000.00
Roadway Excavation	\$30 / CY	175 CY	\$5,250.00
Concrete Sidewalk, 4" Thick	\$70 / SY	1,025 SY	\$72,775.00
DGA, Compacted, 4" Thick	\$5 / SY	1,025 SY	\$5,125.00
Site Restoration	\$10,000 / LS	1 LS	\$10,000.00
20% Contingency			\$20,630.00
TOTAL			\$123,780.00

CONCRETE SIDEWALK – HEMLOCK DRIVE TO PIERMONT ROAD			
3,800 feet long, 4 feet wide			
ITEM	UNIT PRICE	QUANTITY	EXTENDED PRICE
Site Clearing	\$10,000 / LS	1 LS	\$10,000.00
Roadway Excavation	\$30 / CY	315CY	\$9,450.00
Concrete Sidewalk, 4" Thick	\$70 / SY	1,845 SY	\$129,150.00
DGA, Compacted, 4" Thick	\$5 / SY	1,845 SY	\$9,225.00
Site Restoration	\$10,000 / LS	1 LS	\$10,000.00
20% Contingency			\$33,565.00
TOTAL			\$201,390.00

Summit Street from Hudson Avenue to Broadway. This segment of sidewalk is being requested in terms of a Safe Routes to Schools grant application. This work can be budgeted if the grant request is unsuccessful.

Blanch Avenue. The Borough is requesting sidewalk replacement from the County of Bergen from the CSX Railroad to Grissom Place. In addition, in conjunction with County improvements to Blanch Avenue, Sidewalk could be repaired along Blanch Avenue from Derby Road to Livingston Street.

CONCRETE SIDEWALK REPAIR– BLANCH AVENUE			
DERBY ROAD TO LIVINGSTON STREET			
1,200 feet long, 4 feet wide			
ITEM	UNIT PRICE	QUANTITY	EXTENDED PRICE
Site Clearing	\$5,000 / LS	1 LS	\$5,000.00
Roadway Excavation	\$30 / CY	100 CY	\$3,000.00
Concrete Sidewalk, 4" Thick	\$70 / SY	585 SY	\$40,950.00
DGA, Compacted, 4" Thick	\$5 / SY	585 SY	\$2,925.00
Site Restoration	\$5,000 / LS	1 LS	\$5,000.00
20% Contingency			\$11,375.00
TOTAL			\$68,250.00

Livingston Street. Sidewalk Repairs are needed from Blanch Avenue to Broadway.

ASPHALT SIDEWALK – LIVINGSTON STREET BLANCH AVENUE TO SOUTH AVENUE 600 feet long, 4 feet wide			
ITEM	UNIT PRICE	QUANTITY	EXTENDED PRICE
Site Clearing	\$5,000 / LS	1 LS	\$5,000.00
Roadway Excavation	\$30 / CY	50 CY	\$1,500.00
Hot Mix Asphalt, Mix I-5 (2" Thick)	\$75 / Ton	34 Ton	\$2,550.00
DGA, Compacted, 4" Thick	\$5 / SY	275 SY	\$1,375.00
Site Restoration	\$5,000/ LS	1 LS	\$5,000.00
20% Contingency			\$3,085.00
TOTAL			\$18,510.00

CONCRETE SIDEWALK – LIVINGSTON STREET SOUTH AVENUE TO BROADWAY 600 feet long, 4 feet wide			
ITEM	UNIT PRICE	QUANTITY	EXTENDED PRICE
Site Clearing	\$5,000 / LS	1 LS	\$5,000.00
Roadway Excavation	\$30 / CY	50 CY	\$1,500.00
Concrete Sidewalk, 4" Thick	\$70 / SY	275 SY	\$19,250.00
DGA, Compacted, 4" Thick	\$5 / SY	275 SY	\$1,375.00
Site Restoration	\$5,000 / LS	1 LS	\$5,000.00
20% Contingency			\$10,551.00
TOTAL			\$63,306.00