

**AGENDA
BOROUGH OF NORWOOD
BOARD OF HEALTH
REGULAR MEETING
MARCH 7, 2016**

6:30 P.M.

CALL TO ORDER

Flag Salute

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record.

Roll Call of the 2016 Members

GLORIA MACCARONI, President _____
SHEILA CONROY _____
MURRAY BASS _____
KATHY BALLANTE _____
ELVIRA CAPUTO _____
MARY ELLEN WALTER _____
PATRICIA MCMULLEN _____
NANCY CONGIUSTI (*1ST Alternate*) _____
BARBARA DILL (*2nd Alternate*) _____

1. Approval of the February 1, 2016 Minutes.
2. REPORTS
 - a. Linda Quinn, REHS
 - b. Board Secretary/Registrar
 - c. Council Liaison
3. OPEN/CLOSE MEETING TO PUBLIC
4. OLD BUSINESS
 - a. Review topics for monthly articles for upcoming months
 - b. Review of business fees. It was agreed that the Members would review the fee schedules of Closter, Old Tappan, Northvale and Westwood, as provided by Ms. Goodman. Copies of all provided as well as Norwood's fee schedule.

5. Review of communications from Anthony Plescia and Lorraine McMackin regarding the snack stand at Kennedy Field (Councilman Marino to report).
6. NEW BUSINESS
 - a. Flu Clinic

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
March 7, 2016
6:30 P.M.**

The Board of Health meeting was held at Borough Hall on the above date.

President Maccaroni called the meeting to order at 6:30 PM and led those in attendance in a salute to the American Flag.

President Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Present
	Nancy Congiusti	Present
	Elvira Caputo	Present
	Murray Bass	Present
	Mary Ellen Walter	Absent
	Patricia McMullen	Present
	Dr. Barbara Dill	Present

	Council Liaison Marino	Present
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Also Present:	Linda Quinn	REHS Present
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Ms. Maccaroni asked that Ms. Congiusti would fill in for the absence of Ms. Walter. Dr. Dill would fill in the absence of Ms. McMullen

Approval of the February 1, 2016 Minutes. It was moved by Dr. Dill to approve the February 1, 2016 Minutes. Seconded by Ms. Caputo. All Members present voted for the motion.

Registered Environmental Specialist: Monthly report for the month of: February, 2016:

Ms. Quinn reviewed her report for the month of February, 2016. A copy of her report is on file in the Board of Health office.

Board of Health Secretary/Registrar

Ms. Goodman reported that Vital Statistics for the month of September were as follows:

Deaths: 6

Marriages: 1

Total Income: \$1,100.00

Council Liaison Marino

Councilman Marino reported his two requests for information pertaining to the snack shed maintenance from Ms. McMackin had not been replied to.

The Board agreed that a letter will be prepared by Ms. Quinn notifying Mr. Plescia, Recreation Director, that food handlers' courses must be taken if food is being prepared at the snack stand. If the snack stand sells only pre-packaged food, this is not an issue.

General Public Comment:

President Maccaroni opened the meeting to the public at approximately 7:00 p.m. No member of the public was present and the meeting was closed to the public.

Old Business:

Item A. Monthly Articles:

President Maccaroni informed the Board that the Northern Valley Press has been publishing articles. It was decided that for the month of March, the article published last year regarding Alzheimer's would be submitted for publication.

Item B. Review of Business Fees:

It was decided by the majority that Ms. Goodman will prepare a spreadsheet for the April, 2016 meeting to compare fees charged by the surrounding towns of Closter, Old Tappan, Northvale and Westwood.

Item C. Communications with Anthony Plescia and Lorraine L. McMackin.

Please see Councilman Marino's report above

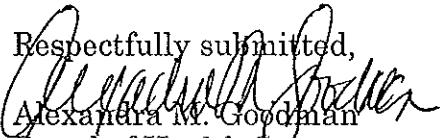
New Business:

Item a. Flu Clinic.

It was agreed that the flu clinic will be held in conjunction with Norwood Day. Members agreed that the flu clinic will be held in the same tent as the health fair participants. Ms. Goodman was instructed to get quotes on larger tents.

It was moved by Dr. Dill to close the meeting. Seconded by Mr. Bass. All in favor, motion carried.

Respectfully submitted,


Alexandra M. Goodman
Board of Health Secretary