

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
REORGANIZATION MEETING
JANUARY 20, 2016
6:15 P.M.**

The Board of Health Reorganization meeting was held at Borough Hall on the above date.

President Maccaroni called the meeting to order at 6:15 PM and led those in attendance in a salute to the American Flag.

President Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Present
	Nancy Congiusti	Present
	Elvira Caputo	Absent
	Murray Bass	Present
	Mary Ellen Walter	Present
	Patricia McMullen	Present
	Dr. Barbara Dill	Present
	Council Liaison Marino	Present
Also Present:	Linda Quinn	REHS Present

Election of Officers. It was moved by Dr. Dill to elect Ms. Maccaroni for the position of President of the Board of Health for 2016. Seconded by Ms. Congiusti. All Members present voted for the motion.

It was moved by Ms. Ballante to elect Ms. Conroy for the position of Vice-President of the Board of Health for 2016. Seconded by Ms. McMullen. All Members present voted for the motion.

Appointment of Personnel. It was moved by Ms. Walter to appoint Ms. Goodman as secretary to the Board of Health. Ms. Conroy seconded the motion. All Members present voted for the motion.

Appointment of Committees. Ms. Maccaroni suggested to the Members that Committees be established on an as-needed basis such as to assist in the health Fair activities. It was agreed that the Committees will be formed accordingly.

It was moved by Ms. McMullen to approve the December 8, 2015 Minutes and seconded by Ms. Walter. All Members present voted for the motion.

Registered Environmental Specialist: Monthly report for the month of December, 2015:

Ms. Quinn reviewed her report for the month of December, 2015. It was noted that Dairy & Deli was conditional upon inspection and Ms. Goodman has faxed the conditional rating to The Record for publication.

Ms. Quinn discussed the condition of the snack stand at Kennedy Field and suggested that the Board review the policies regarding the snack stand. The Board discussed to best to address this issue and decided that a letter to the Recreation Committee was warranted.

Board of Health Secretary/Registrar

Ms. Goodman reported that Vital Statistics for the month of September were as follows:

Births: 0
Deaths: 7
Marriages: 1

Total Income: \$28.00

Council Liason Marino

Councilman Marino reported that the Budget Meeting of the Mayor and Council had been postponed for two weeks. Councilman Marino reported that the additional 4 hours requested for Ms. Goodman had not been discussed by the Personnel Committee.

General Public Comment:

President Maccaroni opened the meeting to the public. No member of the public was present and the meeting was closed to the public.

Old Business:

Item a. Ms. Goodman's report regarding communication with Norwood Public School Nurse.

Ms. Goodman advised that she had spoken with Nurse Froeder at the Norwood Public School and information regarding the Child Health Care Conference sponsored by Norwood and held at Hillsdale Borough Hall was placed in their recent weekly newsletter distributed to all students/parents.

Ms. Maccaroni mentioned that a flyer pertaining to the nursing services had to be completed.

Item b. Articles for submission to the newspaper.

Ms. Maccaroni suggested that an article be written regarding the suggested number of certified copies of death certificates that might be needed in the event of a loved-ones' death.. All Members agreed this was a good topic.

Item c.: Current Nail Salon/Beauty Ordinance:

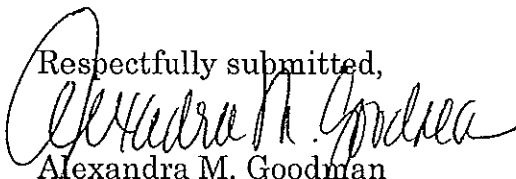
Ms. Maccaroni suggested that the Members review the Ordinance prior to the next meeting so as to be prepared to discuss. All Members agreed.

New Business:

Members agreed that the issued regarding the snack stand should be reviewed as New Business for February's meeting..

Ms. Walter motioned to adjourn the meeting at 7:20. Mr. Ballante seconded. All in favor. Motion carried.

Respectfully submitted,



Alexandra M. Goodman
Board Secretary