

**AGENDA
BOROUGH OF NORWOOD
BOARD OF HEALTH
REGULAR MEETING
May 2, 2016**

6:30 P.M.

CALL TO ORDER

Flag Salute

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record.

Roll Call of the 2016 Members

GLORIA MACCARONI, President _____

SHEILA CONROY _____

MURRAY BASS _____

KATHY BALLANTE _____

ELVIRA CAPUTO _____

MARY ELLEN WALTER _____

PATRICIA MCMULLEN _____

NANCY CONGIUSTI (*1ST Alternate*) _____

BARBARA DILL (*2nd Alternate*) _____

1. Approval of the April 4, 2016 Minutes.
2. REPORTS
 - a. Linda Quinn, REHS
 - b. Board Secretary/Registrar
 - c. Council Liaison
3. OPEN/CLOSE MEETING TO PUBLIC
4. OLD BUSINESS
 - a. Review topics for monthly articles for upcoming months,
 - b. Review of pool fees from surrounding towns,
 - c. Review of communications regarding the snack stand at Kennedy Field,
 - d. Review of tent rental status from President Maccaroni,
 - e. Review health fair/flu clinic, invitation letter and potential participants.
5. NEW BUSINESS
6. Close Meeting

BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
May 2, 2016
6:30 P.M.

The Board of Health meeting was held at Borough Hall on the above date.

President Maccaroni called the meeting to order at 6:30 PM and led those in attendance in a salute to the American Flag.

President Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Present
	Nancy Congiusti	Absent
	Elvira Caputo	Present
	Murray Bass	Present
	Mary Ellen Walter	Present
	Patricia McMullen	Absent
	Dr. Barbara Dill	Present
	Council Liaison Marino	Present
Also Present:	Linda Quinn	REHS Present

Approval of the April 3, 2016 Minutes. It was moved by Dr. Dill to approve the Minutes. All Members present voted for the motion.

Registered Environmental Specialist: Monthly report for the month of: April, 2016:

Ms. Quinn reviewed her report for the month of April, 2016. A copy of her report is on file in the Board of Health office.

Ms. Quinn reported that Cousin's Restaurant has contacted her and should be opening in the near future and ready for inspections. Ms. Quinn also reported that once the electrical inspections pass from the Building Department, she will inspect all of the operating pools licensed through the Board of Health Office.

Her report included conversations with the catering service contracted to serve food at the Kennedy Field snack stand. She will inspect the snack stand on May 3 and report to the Members at next month's meeting.

Board of Health Secretary/Registrar

Ms. Goodman reported that Vital Statistics for the month of September were as follows:

Deaths: 6

Marriages: 1

Total Income: \$270.00

Council Liaison Marino:

Councilman Marino reported on activities the Borough is sponsoring for the July 4, 2016 festivities.

Councilman Marino reported that the additional 4 hours for the Board of Health Secretary were denied at the last personnel meeting and the money would stay as in the salary line item because the Council did not want to have the budget amended. That line item will be used for other personnel in the building.

General Public Comment:

President Maccaroni opened the meeting to the public at approximately 7:15 p.m. No member of the public was present and the meeting was closed to the public.

Old Business:

Item A. Monthly Articles:

It was decided that for the month of May, an article addressing the Zika virus would be published. Ms. Walter will write an article regarding this important topic.

Item B. Review of Pool Fees:

The spreadsheet provided by Ms. Goodman was reviewed and the Members unanimously agreed to leave the pool fees as currently stated in the Board of Health Ordinance.

Item C. Review of Kennedy Field Snack Stand.

Please see Ms. Quinn's report above.

Item D. Tent Status Rental.

Ms. Maccaroni is awaiting a response regarding the tent rentals for the Board of Health's participation in Norwood Day, 2016.

Item E. Invitation letter for Health Fair.

Ms. Maccaroni opened discussion regarding the contents of the invitation letter to participants of the Health Fair. She will communicate with Ms. Goodman as to some changes to that letter.

New Business:

Item a. Flu Clinic.

It was unanimously agreed by the Members that CVS would provide the flu immunization rather than US Pharmacy in Northvale. The Board determined that our history with CVS has proven positive and professional.

5. New Business

No new business was discussed.

It was moved by Mr. Bass to close the meeting and 7:58 p.m. All in favor, motion carried.

Respectfully submitted,

Alexandra M. Goodman
Board of Health Secretary