

**AGENDA  
BOROUGH OF NORWOOD  
BOARD OF HEALTH  
REGULAR MEETING  
December 5, 2016**

**6:30 P.M.**

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**CALL TO ORDER**

**Flag Salute**

**Statement of Compliance:** Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record.

**Roll Call of the 2016 Members**

GLORIA MACCARONI, President \_\_\_\_\_  
SHEILA CONROY \_\_\_\_\_  
MURRAY BASS \_\_\_\_\_  
KATHY BALLANTE \_\_\_\_\_  
ELVIRA CAPUTO \_\_\_\_\_  
NANCY CONGIUSTI \_\_\_\_\_  
PATRICIA MCMULLEN \_\_\_\_\_  
BARBARA DILL (1<sup>st</sup> Alternate) \_\_\_\_\_  
BARBARA FANELLI (2<sup>nd</sup> Alternate) \_\_\_\_\_

1. Approval of the November 7, 2016 Minutes.
2. REPORTS
  - a. Linda Quinn, REHS
  - b. Board Secretary/Registrar
  - c. Council Liaison
3. OPEN/CLOSE MEETING TO PUBLIC
4. OLD BUSINESS
  - a. Confirmation of 2017 Flu Clinic date.
  - b. Ms. Goodman to report on discussion with Ann Bistriz, RMC of Harrington Park regarding her flu clinic utilizing US Pharmacy
  - c. 2017 Budget Preparation.
5. NEW BUSINESS
  - a. Ideas-suggestions for programs and events for 2017
6. Close Meeting

BOROUGH OF NORWOOD  
BOARD OF HEALTH  
MINUTES  
DECEMBER 5, 2016  
6:30 P.M.

The Board of Health meeting was held at Borough Hall on the above date.

President Maccaroni called the meeting to order at 6:35 PM and led those in attendance in a salute to the American Flag.

President Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Absent
	Nancy Congiusti	Absent
	Elvira Caputo	Absent
	Murray Bass	Present
	Patricia McMullen	Present
	Dr. Barbara Dill	Present
	Barbara Fannelli	Absent
	Council Liaison Marino	Present
Also Present:	Linda Quinn	REHS

In the absence of Ms. Ballante, Dr. Dill will fill in as member.

Approval of the November 7, 2016 Minutes. It was moved by Dr. Dill to approve the Minutes, seconded by Ms. Conroy. All Members present voted for the motion.

Registered Environmental Specialist: Monthly report for the month of: November, 2016:

Ms. Quinn's report was reviewed.

Ms. Quinn informed the Members that Umny Market is closed.

Copies of her report are attached hereto and available in the Health Office.

#### Board of Health Secretary/Registrar

Ms. Goodman reported that Vital Statistics for the month of November, 2016 were as follows:

Deaths: 8

Marriages: 0

Total Income: \$30

Ms. Goodman communicated to the Board that she is still awaiting a response to emails sent to Ann Bistriz, CMR of Harrington Park, for her feedback regarding US Pharmacy Lab as the provider for their town sponsored flu clinic.

#### Council Liaison Marino:

Councilman Marino reported on general issues regarding the Governing Body.

#### General Public Comment:

President Maccaroni opened the meeting to the public at approximately 6:55 p.m.

#### Old Business:

##### Item A. Flu Clinic, 2017:

Board Members agreed that October 14, 2017 would be the date of the flu clinic with hours open to the residents from 10:00 a.m. to 1:00 p.m. at the Community Center. This information will be passed on to Deputy Clerk Carol Donovan for placement in the 2017 Borough Calendar.

##### Item B. Report from Ms. Goodman:

Discussed as part of her report above.

Item C. 2017 Budget Preparation:

The 2017 budget was reviewed and line items were reviewed. The Members agreed to review the final 2017 budget provided to them by Ms. Maccaroni via email, so that the December 15, 2016 deadline to Ms. McMackin will be accomplished.

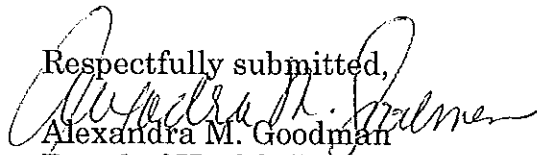
New Business:

Item a. Ideas to better serve the community.

Ms. Maccaroni asked the members for suggestions on how to serve the community in 2017. No Member having any comment, Ms. Maccaroni asked that any future ideas be brought to the Members' attention.

It was moved by Dr. Dill to close the meeting and 7:30 p.m. All in favor, motion carried.

Respectfully submitted,



Alexandra M. Goodman  
Board of Health Secretary