

**AGENDA  
BOROUGH OF NORWOOD  
BOARD OF HEALTH  
REGULAR MEETING  
April 4, 2016**

**6:30 P.M.**

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**CALL TO ORDER**

**Flag Salute**

**Statement of Compliance:** Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record.

**Roll Call of the 2016 Members**

GLORIA MACCARONI, President \_\_\_\_\_  
SHEILA CONROY \_\_\_\_\_  
MURRAY BASS \_\_\_\_\_  
KATHY BALLANTE \_\_\_\_\_  
ELVIRA CAPUTO \_\_\_\_\_  
MARY ELLEN WALTER \_\_\_\_\_  
PATRICIA MCMULLEN \_\_\_\_\_  
NANCY CONGIUSTI (*1<sup>ST</sup> Alternate*) \_\_\_\_\_  
BARBARA DILL (*2<sup>nd</sup> Alternate*) \_\_\_\_\_

1. Approval of the March 7, 2016 Minutes.
2. REPORTS
  - a. Linda Quinn, REHS
  - b. Board Secretary/Registrar
  - c. Council Liaison
3. OPEN/CLOSE MEETING TO PUBLIC
4. OLD BUSINESS
  - a. Review topics for monthly articles for upcoming months
  - b. Review of business fees regarding costs of licenses in Norwood, Northvale, Closter and Westwood. Spreadsheet provided by Ms. Goodman.
  - c. Review of communications from Anthony Plescia and Lorraine McMackin regarding the snack stand at Kennedy Field (Councilman Marino to report)

5. NEW BUSINESS
  - a. Health Fair/ Flu Clinic Correspondence from U.S. Pharmacy regarding flu immunization. Discussion to focus on U.S. Pharmacy vs CVS of Closter, as our previous provider.
  - b. Health Fair/Flu Clinic: Review list of previous participants and discuss new.
  - c. Health Fair/Flu Clinic: review invitation letter for participation in 2016.
  - d. Review quotes on tent sizes and prices.
6. Close Meeting

BOROUGH OF NORWOOD  
BOARD OF HEALTH  
MINUTES  
April 4, 2016  
6:30 P.M.

The Board of Health meeting was held at Borough Hall on the above date.

President Maccaroni called the meeting to order at 6:30 PM and led those in attendance in a salute to the American Flag.

President Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Absent
	Nancy Congiusti	Absent
	Elvira Caputo	Absent
	Murray Bass	Absent
	Mary Ellen Walter	Present
	Patricia McMullen	Absent
	Dr. Barbara Dill	Present
	Council Liaison Marino	Present
Also Present:	Linda Quinn	REHS Present

Ms. Maccaroni asked that Dr. Dill fill in for the absence of Mr. Bass.

Approval of the March 7, 2016 Minutes. It was moved by Dr. Dill to approve the Minute. All Members present voted for the motion.

Registered Environmental Specialist: Monthly report for the month of: March, 2016:

Ms. Quinn reviewed her report for the month of March, 2016. A copy of her report is on file in the Board of Health office.

Item 4C of Old Business was discussed as part of Ms. Quinn's report. The Recreation Director has been sent a copy of a letter addressing the Board's concerns with the Snack Stand at Kennedy Field. A copy of that letter is attached hereto as Exhibit A. Ms. Goodman advised that her email was responded to and it was stated that the Recreation Director will contact individuals regarding this matter.

#### Board of Health Secretary/Registrar

Ms. Goodman reported that Vital Statistics for the month of September were as follows:

Deaths: 6  
Marriages: 2

Total Income: \$2,401.00

#### Council Liaison Marino

President Maccaroni asked Councilman Marino if the 2016 Board of Health Budget had been approved.

Councilman Marino reported that the Board of Health budget was ready for final approval at the next Council meeting and would most likely be approved.

#### General Public Comment:

President Maccaroni opened the meeting to the public at approximately 7:15 p.m. No member of the public was present and the meeting was closed to the public.

#### Old Business:

##### Item A. Monthly Articles:

President Maccaroni informed the Board that the Northern Valley Press has been publishing articles. It was decided that for the month of April, an article addressing alcohol abuse would be published. Ms. Goodman had sent information to Ms. Maccaroni from the County regarding Alcohol Awareness Month.

##### Item B. Review of Business Fees:

The spreadsheet provided by Ms. Goodman was reviewed and the Members unanimously agreed to review swimming pool fees (both profit and not for profit) at the next regularly scheduled meeting. All other fees will remain the same.

Item C. Please see Ms. Quinn's report above.

New Business:

Item a. Flu Clinic.

It was unanimously agreed by the Members that CVS would continue to provide the flu immunization rather than US Pharmacy in Northvale. The Board determined that our history with CVS has proven positive and professional.

Item b. Participants:

The list of last year's health fair participants was reviewed. Ms. Maccaroni asked that if any Member had suggestions for other participants, to please notify Ms. Goodman.

Item c. Invitation Letter:

Ms. Goodman presented last year's invitation letter. She will provide another letter to previous and potential vendors for the May, 2016 meeting.

Item c. Tent Rentals:

Tent rental prices were reviewed. It was discussed and unanimously decided that Ms. Maccaroni would ascertain what potential cost the Borough would carry for this rental as this event is part of the Norwood Day festivities.

It was moved by Ms. Conroy to close the meeting and 7:55 p.m. All in favor, motion carried.

Respectfully submitted,

Alexandra M. Goodman  
Board of Health Secretary