

BOROUGH OF NORWOOD

455 BROADWAY

NORWOOD NJ 07648

201-767-7200

Fax: 201-784-2270

APPLICATION/PERMIT USE OF FIELDS

Required: Certificate of Insurance in the amount of \$1,000,000.00 for Bodily Injury and Property Damage, naming Borough of Norwood as additional insured.

Complete Hold Harmless Agreement

SPONSOR OF THE EVENT

Name of Organization: _____

Name of Representative: _____

Address of Organization: _____

Field being requested: _____

Address of contact (if different): _____

Phone Number of Contact (Day: _____ Evening: _____)

DESCRIBE THE EVENT

Purpose: _____

*Date(s) (including rain dates): _____

Operating Hours: _____

Activities Planned: _____

Anticipated Attendance: _____

Will Acoholic Beverages be served: Yes ____ No ____

We have a NO ALCOHOL policy in all our facilities unless a liquor license is proved.

If the answer to this question is "yes", a copy of the liquor license must be attached and you must provide the permit coordinator with additional requested information.

EVENT PLANNING:

Describe provisions made for the following. Use additional sheets if necessary

- *Police Protection (crowd and traffic control) _____
- _____
- *Security _____
- *Garbage pick-up _____
- *First Aid _____
- *Fire Protection _____
- *Equipment set up and inspection _____
- *Other (e.g. sanitation facilities, potable water, refreshments, electrical hook up, catering needs) _____
- _____
- _____

I certify that the information provided in this application is true and correct to the best of my knowledge. I understand that willful misrepresentations may lead to criminal charges.

Signed: _____ Date: _____

THIS APPLICATION IS CONTINGENT ON THE APPROVAL OF THE MAYOR AND COUNCIL	
Director, Recreation Committee	Council Liaison
FOR BOROUGH USE ONLY	
Date Application Received: _____	
Date Approved by Mayor and Council: _____	
Certificate of Insurance Received: _____	
Hold Harmless Received: _____	
Fee Paid: _____	

APPROVED: _____	PERMIT NO.: _____
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• In the event of inclement weather, the fields will not be available for use.

HOLD HARMLESS AGREEMENT

Between the Borough of Norwood

and

Organization Name

Address (Not Post Office Box)

Telephone Number

Organization Type (Individual, Partnership, Non-Profit Corporation,
Corporation, Public Entity)

In consideration of the use of _____

on the following dates: _____

for the purpose of _____

the undersigned agrees to indemnify, defend and hold the Borough of Norwood and its officers, agents and employees harmless from any and all liability, claims, costs and attorney's fees arising out of the use of the property referred to above.

I understand that this hold harmless agreement also requires that the Borough of Norwood is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor or other person attending the event herein referred to. Unless waived in writing by the Borough of Norwood, I agree to furnish a Certificate of Insurance specifically naming the Borough of Norwood as an additional insured providing general liability, bodily injury and property damage coverage with minimum limits of liability not less than \$1,000,000 combined single limit. Said certificate shall state that "the issuing company shall mail 30 days written notice to the certificate holder named, certified mail return receipt". It shall also contain a statement acknowledging this hold harmless agreement. No exceptions or limitations will be accepted.

In order to induce the Borough of Norwood to accept this hold harmless agreement, the following information concerning the intended use of the premises is furnished:

- a. Alcoholic Beverages (will) or (will not) be served.
- b. Total number of persons anticipated is _____.
- c. Live entertainment (will) or (will not) be provided.
- d. Other _____.

This agreement shall remain in full force and effect for any continued, additional or postponed date for the event indicated.

The municipality reserves the right to cancel or interrupt the event if the representations set forth therein are not adhered to or if the municipality determines that a situation that might lead to personal injury, property damage or violation of law exists.

In cases of any damage or destruction to Borough premises caused by any error, omission, negligent or intentional act of the Organization, its agents, servants, employees, guests, licenses and/or invitees, the Organization shall repair or replace the damage as its own cost and expense as expeditiously as possible.

The Borough may defend itself at Organization's expense from any and all claims or lawsuits, which may arise out of, and/or relating to the Organization's use of Borough premises as set forth herein.

Signed this _____ day of _____ 20__ as the binding act in deed.

Name of Organization

Authorized Signature/Title

Witness

Note: Certificate of Insurance shall be in original form.
No photocopies or fax copies shall be accepted.
The authorized person shall also sign it in ink.

Borough Of Norwood

Ordinance No. 09:03

An Ordinance Amending Chapter 168 of the Code of
the Borough of Norwood Amending Fees for Use of Athletic Fields

WHEREAS, the purpose of this ordinance is to increase the fees for the use of athletic fields for non-recreation sponsored teams, to permit the Borough to recover the Borough's costs, which have risen since the fees were last established.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Norwood, County of Bergen, and State of New Jersey, as follows:

Section 1: The Code of the Borough of Norwood is amended so that §168-14(A)(1) shall state the following:

(1) Use of athletic fields by non-recreation sponsored teams or activities: \$75 per team or activity per date of use, plus \$100 per date of use when the use of the lights is required.

Section 2: All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed, but only to the extent of any inconsistencies.

Section 3: The provisions of this ordinance are severable. If any part of this ordinance is declared to be unconstitutional or invalid by any court, the remaining parts of this ordinance will remain in full force and effect.

Section 4: This ordinance shall take effect upon final approval and publication, according to law.

Introduced and passed first reading:

Passed second reading:

ATTEST:

APPROVED BY:

Lorraine L. McMackin,
Borough Clerk

James P. Barsa, Mayor

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