

**BOROUGH OF NORWOOD  
MAYOR AND COUNCIL MINUTES  
PUBLIC MEETING  
JANUARY 10, 2018**

The Public Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 7:07 PM and led those in attendance in a salute to the American Flag and asked for a moment of silence in remembrance.

Mayor Barsa stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Star Ledger, filing a copy in the Borough Clerk’s office and posting on the bulletin board.”

Roll Call:	Mayor Barsa	Present
	Councilman Marino	Present
	Councilman Haberman	Present
	Councilman Brizzolara	Present
	Council President Ascolese	Present
	Councilman Rooney	Present
	Councilman Scott	Present

Also Present:	Andrew Fede	Borough Attorney
	Evan Jacobs	Borough Engineer
	Steve Wielkocz	Borough Auditor

Mayor Barsa pointed out the fire exits and requested that all cell phones be turned off or to vibrate.

**Presentation**

Mayor Barsa invited Ms. Lisa Gross, Superintendent and Mr. Sacha Pouliot, Business Administrator for Norwood Public School who gave a brief presentation on the initiatives that the school is presently working on. They are working on integrating technology with providing Chrome Books to the students. They have added a “Makers Place” where students think critically and collaborate on ideas and inventions. Ms. Gross handed the governing body book marks that the students made from belts. Pamphlets were also provided with the request that they be given to new residents so that they will know what is taking place in the school district. There was a discussion on presenting the positive attributes to the school to the public and business community especially the realtors in the area so that Norwood will be promoted as a great place to live. Mayor Barsa thanked them for coming and offered the Borough’s assistance if they should need it.

**Correspondence:**

Mayor Barsa read the following correspondence into the record:

1. Resolutions from Bergen County Towns re Interboro Mutual Aid Group

**Correspondence Continued:**

2. Resolution from the Village of Ridgewood and the Borough of Rutherford opposing the new bee keeping regulations adopted by the New Jersey Department of Agriculture
3. BCUA Recycling Update – January 2018
4. DPW Monthly Report
5. Building Department Monthly Report
6. Police Department Monthly Report

Mayor Barsa informed that anyone wishing a copy of the correspondence could request it from the Borough Clerk.

**Approval of Resolution 18:45 Approving Peddler's and Solicitor's Licenses on behalf of Power Home Remodeling:**

**Committee Reports**

Councilman Marino:

Board of Health

Mr. Marino reported that the Board of Health at their reorganization meeting elected Ms. Gloria Maccaroni as President, Ms. Sheila Conroy as Vice President and Ms. Debbie Whalen as Board Secretary and Registrar for a three-year term. Ms. Whalen appointed Mr. William McGuire as Deputy Registrar for a three-year term.

He read the monthly report, attachment "A" into the record.

EMS:

Mr. Marino read the December Monthly Report, attachment "B" into the record.

Councilman Haberman:

Environmental Commission:

The Commission has had a number of resignations and is presently reaching out to its membership to plan a reorganization meeting.

Zoning Board of Adjustment:

The Zoning Board of Adjustment will hold their annual reorganization meeting on Wednesday, February 21, 2018 at 7:00 p.m.

Board of Education

Mr. Haberman reported that Mr. Sprague was elected as the School Board President. He would like to see the candidates for the Board hold a debate during a Mayor and Council Meeting.

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Councilman Brizzolara:

DPW

Mr. Brizzolara commended the DPW on how quickly the roads were cleaned during the most recent snow storm. He read the December Monthly Report into the record, attachment “C”.

Councilman Ascolese:

Police Department

Mr. Ascolese submitted the Police Department Year End Report for 2017 for the record, attachment “D”. He commended the Chief on this outstanding report.

Personnel:

The committee conducted interviews for the office of Tax Collector/Treasurer and CFO. Two candidates will be interviewed by the governing body during closed session this evening.

Councilman Rooney:

Finance

Mr. Rooney informed that we are entering the budget season and the Administrator is gathering information to input into the budget. He said that the Borough would be introducing the budget in March and adopting in April. His committee will be working with the Administrator on streamlining the budget.

Councilman Scott:

Construction Office

Mr. Scott read the December 2017 Permit Fee Log Report attachment “E” and reported that the department is in excellent shape.

Fire Department:

Mr. Scott read the Fire Department December Report, attachment “F”. He noted that all members of the governing body should have received a copy of the line officers and their contact information

Library:

The Library is into modifying the bathrooms in the upstairs portion of the building and will be coming before the governing body for approval. There will be no cost to the Borough for the renovation.

**Public Comment Session**

Motion to open the meeting to the public was made by Mr. Brizzolara and seconded by Mr. Ascolese. All Council members present voted in favor of the motion.

Ms. Marianne Orecchio, 401 D’Ercole Court commended the DPW on how well the roads and crosswalks were cleared after the snow storm. She said that Norwood Public School is on the right track to offer the best education in the area.

No one else wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara and seconded by Mr. Rooney with all Council Members present voting aye.

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**Closed Session:**

At 7:45 PM, motion approving Resolution 18:46 authorizing the Council to proceed in Closed Session to interview candidates for Tax Collector/CFO/Treasurer was made by Mr. Brizzolara and seconded by Mr. Ascolese. All Council Members present voted in favor of the motion. Formal action may be taken upon return to open session.

Mayor Barsa reconvened the meeting at 9:05 PM and asked for a motion to approve his appointment of Ms. Lubna Muneer as Tax Collector, CFO and Treasurer for the Borough of Norwood with an offer of \$90,000/annum, not to exceed \$95,000. The motion was made by Mr. Ascolese, seconded by Mr. Rooney and declared carried upon the affirmative vote of all Council Members present.

**Adjournment**

Motion to adjourn was made by Mr. Brizzolara, seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present. The meeting adjourned at 9:08 p.m.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC  
Administrator/Clerk