

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
September 10, 2018
6:30 P.M.**

The Board of Health regularly scheduled meeting was held at Borough Hall on the above date.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:30 PM and led those in attendance in a salute to the American Flag.

Chairwoman Ms. Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Absent
	Kathy Ballante	Present
	Nancy Congiusti	Present
	Murray Bass	Present
	Dr. Barbara Dill	Absent
	Barbara Fanelli	Present
	Keri Congiusti	Absent
	Suzanne Soliman	Present
	Council Liaison Marino	Absent

Also Present:	Linda Quinn	REHS
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Ms. Congiusti made a motion and Ms. Fanelli seconded to approve the June 4, 2018 Minutes. All in favor, the motion carried.

Reports:

Registered Environmental Specialist: Linda Quinn

Sanitarian Quinn reviewed the **June** report : discussed follow-up with Carousel Pool for their CB 20 form requiring all pools to comply with the Virginia Graham Act- (expiration of pool drain covers) and AED bathing code requiring lifeguard supervision. Ms. Quinn also noted the Pool at Rio Vista (Park Place) installed an auto feeder to provide daily chlorination as required by the bathing code—as there is no lifeguard on staff to monitor. Sanitarian Quinn provided a review of the bathing code to The Goddard Day Camp at Norwood Swim Club.

The **July** Report, Ms. Quinn confirmed the opening of Marinade at the Old Parisian Bakery Space. The Court appearance for Young’s Food was dismissed—

follow-up will be sought from Nicole Smith for our next meeting. An Investigation was mentioned at the Buckingham, for a limited water complaint from a resident's family member. The system was being flushed, limiting water supply and testing was negative for Legionnaires. Ms. Quinn reviewed a consultation with Animal Control at Pine Brook Kennels involving a potentially dangerous dog cited in a Park Ridge attack of 2 dogs that injured a woman. . The Dog ended up at the Norwood Kennel after being adopted from a Shelter. The Owner of the Shelter was not made aware of the attack incident. Animal Control will follow-up with Park Ridge.

In reviewing the **August** Report, Sanitarian Quinn followed up on a complaint about a strong dog odor from a resident. The resident did not return her phone call. Kat Botanicals will not open in Norwood after plan was submitted. Honey Bee Donuts has been pre-inspected and Business License was issued. They have not opened yet. Nicole Smith investigated a possible exposure to rabies from a bat. Ms. Quinn explained at length the reason it is imperative to not dispose of the rodent—but have the county test it for rabies. If this doesn't happen, the exposed person must get a series of rabies shots as exposure to rabies is always fatal. Ms. Maccaroni suggested we add information to the website. Ms. Whalen will research content and report at next meeting. Regarding Mosquito Control, Ms. Quinn reviewed how a complaint should be handled which had been previously been explained to Debbie. Ms. Whalen had created a flyer which Linda supplied info for and the info is now on the borough website. The info provides a number to the County. If a complaint concerns stagnant water, Ms. Quinn gets involved and complaints should be forwarded to her attention. The topic of Licensing was covered and Sanitarian Quinn stated that Pools should be licensed separately for food—since the question of issuing just one license for pools was debated at the County level. If a Pool serves food, 2 licenses shall be issued. The exception is Norwood Pool who does their own food concession. Should they use an outside vendor in the future, then 2 licenses will be issued. On the topic of Salons, Ms. Quinn said per the County, the BOH does not issue Business Licenses since the County licenses them. Ms. Maccaroni stated the BOH licensed them in the past but does not currently issue business licenses to Salons.

Secretary/Registrar:

Debbie Whalen

Vital Statistics

June: 3 Marriages

 5 Deaths

 0 Child Healthcare Visits

2 Temporary Food Licenses issued for the Car Show at the Buckingham

Income: \$258.00

July: 1 Marriage
 6 Deaths
 2 Child Healthcare Visits

3 Temporary Food Vendor Licenses Issued for July 4th at Kennedy Field

Income: \$388.00

August: 1 Marriage
 9 Deaths
 1 Child Healthcare Visit

2 Temporary Food Licenses issued for Norwood Day

Income: \$327.00

Nurses Report/June

0 Client Visits at the Library 8 Client Visits at the Senior Center
3 Reminders Sent
1 Reportable Diseases
0 School Audits

Nurses Report/July

0 Client Visits at the Library 8 Client Visits at the Senior Center
0 Reminders Sent
0 Reportable Diseases
0 School Audits

Nurses Report/August

0 Client Visits at the Library 7 Client Visits at the Senior Center
0 Reminders Sent
0 Reportable Diseases
0 School Audits

Reports/Council Liaison
Frank Marino-

Absent. No Report

Meeting was opened to the Public at 7:10 and with no public present, the meeting was closed.

Old Business:

Blood Bourne Pathogens

- County's Exposure Control Plan Follow-Up Status. Ms. Whalen reported the document was completed and filed with the County on July 18th. A full copy is filed in the BOH Office.
- Blood Borne Pathogen – Training Status: Ms. Whalen is waiting for the County to confirm the date (Sept. 26) for the In-Person Training. She will follow-up with The DPW—all need training and will make the Police, EMS & Fire Depts. aware of the training.
- July 16 letter from Bergen County regarding BBP Contract/violation of terms. Ms. Whalen showed copy received and briefly stated content noting information had previously been reviewed and discussed with the board. The County stated that we are required under contract to train our employees thru the BCDHS and not through other providers of the course.

Handicapped Access. Ms. Maccaroni called to everyone's attention the new handicapped access entrance on the side of the Borough Hall building.

Emergency Preparedness. Ms. Conroy inquired about the BOH supplying Dry Ice to the community during emergencies. Ms. Maccaroni explained that Debbie researched and provided resources and pricing. Gloria asked the Council Liaison to address with the Council. Mr. Marino advised Ms. Whalen that this would be transferred to the Police Dept. to handle per the advice of the Council. Flyers for Emergency Preparedness were added to the website by Ms. Whalen.

BOH Postings on Borough Website

Ms Whalen continues to post all relevant information including Food & Drug Recall Alerts. Ms. Whalen passed a group of flyers printed from the County's Monthly Email Blast which she has already posted on the Borough Web-Site.

Program Committee Report: Gloria Maccaroni, Murray Bass

Ms. Maccaroni announced that the BOH will host a seminar relating to drug issues. Details are still in the works. It will be held at the Community Center on October 16th. And she will reach out to Board members for their support.

Chairwoman Maccaroni noted that the BOH By Laws are scheduled to be reviewed by the committee.

Budget Committee- Ms. Maccaroni stated a budget committee meeting is to be scheduled.

NEW BUSINESS

- New Borough Clerk- Laura Borchers Ms. Maccaroni informed the board that Ms. Borchers will be introduced at the October 1st meeting. Gloria noted Laura's desire to take over the responsibilities of the Deputy Registrar.
- Registrar and Deputy Registrar Terms. Ms. Maccaroni stated the terms for both appointments will end in 2020.
- Proposed Senior's Flu-Clinic Update. Gloria Reported that the Seniors response was well under the minimum required for a flu clinic to be organized. Date with CVS was cancelled per Ms. Whalen
- Proposed Norwood School Wellness Fair. Ms. Whalen reported the Norwood PS Superintendent reached out for our support in the very early stages of planning a May 2019 event.
- Hepatitis Inoculation Fund-reimbursement application. Ms. Whalen received notice of funds available. Gloria and Debbie will review and complete application for deadline submission.
- An Ideas/Brainstorm Committee. Gloria asked if anyone would like to head up an Ideas/Brainstorm Committee for reaching out to the community. Ms. Soliman said she would contact the Norwood Families/Facebook Page. Everyone was asked by Ms. Maccaroni to bring an idea for future areas to address to the next meeting.

Ms. Ballante made a motion to close the meeting at 7:58 PM. Ms. Soliman seconded the motion. All in favor, motion carried.

- The next BOH meeting will be October 1 at 6:30 PM

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary