

BOROUGH OF NORWOOD

ORDINANCE 11:12

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED
"AN ORDINANCE TO FIX SALARIES, WAGES, AND COMPENSATION
OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES OF THE
BOROUGH OF NORWOOD, COUNTY OF BERGEN, AND STATE OF NEW
JERSEY" AND SETTING FORTH THE METHOD OF PAYING SALARIES AND
ANY OTHER ORDINANCES AMENDING SAID ORDINANCE.**

BE IT ORDAINED by the Governing Body of the Borough of Norwood, County of Bergen, and State of New Jersey, as follows:

SECTION 1. That the officers, officials and employees of the Borough of Norwood, listed below, shall be paid in biweekly installments, and fixed in the amounts set opposite their respective titles:

A.	<u>1/1/2011</u>
Borough Administrator	13,836.68
Borough Clerk	77,322.99
Deputy Borough Clerk	48,454.79
Chief Financial Officer	10,000.00
Tax Collector	66,875.00
Police Clerk	42,821.22
Superintendent DPW	106,878.29
CI Sewer License	1,000.00/annum
CII Sewer License	2,000.00/annum
Municipal Court Administrator	45,675.97
Recycling Co-Coordinator	2,000.00
Purchasing Agent	3,000.00
Election Official	5,000.00
Deputy Election Official	2,500.00
Finance/Tax Clerk	30,940.00

B. The following represents salaries paid to employees working thirty-five (35) hours or less.

Magistrate	5,000.00
Prosecutor	5,000.00
Public Defender	2,000.00
Court Assistant	50.00 per session
Tax Assessor	10,000.00
Assessment Clerk	9,495.11

B: Continued

Clerk/Planning Board	3,500.00
Clerk/Zoning Board	2,400.00
Admin. Ass't/Clerk's Office	15-20 per hour
Ass't Tax/Finance Office	15-20 per hour
Class I Special Police Officer	17.73 per hour
Class II Special Police Officer	22.28 per hour
School Crossing Guard	21.01 per hour
Seasonal Employee	9 – 15 per hour

Construction Office

Construction Official & Bldg. Sub Code Official	40,713.11
Plumbing Inspector	9,217.00
Fire Sub-code Official	9,217.00
Electrical Sub-code Official	9,217.00
Assistant Building Inspector	3,798.37
Assistant Fire Sub Code Inspector	1.00/yr. L. Herman and P. Renaud
Technical Assistant	15.00/hour

Bureau of Fire Prevention

Fire Official	8,155.67
Fire Inspector	9,602.38
Fire Inspector	2,534.13
Secretary	4,022.00

Board of Health

Board of Health Secretary	15.00/hour (\$100/meeting)
Registrar	1,000.00
Deputy Registrar of Vital Statistics	1,000.00

Recreation

Part-time Director	5,437.12
Summer Rec. Director	3,500.00
Summer Rec. Asst. Director	1,500.00
Gym/Field Director	1,500.00
Arts/Crafts Director	1,500.00
Camp Counselor's	500.00/counselor

SECTION 2. In addition to salary, referred to herein, all full time employees shall be entitled to longevity payments as set forth in the following schedule.

After 5 years of service	2 %	per annum
After 10 years of service	3.5%	per annum
After 15 years of service	5 %	per annum
After 20 years of service	6.5%	per annum
After 24 years of service	8 %	per annum

All employees hired after August 1, 2005 are ineligible for longevity.

SECTION 3. All salaries, wages, and compensation set forth in this Ordinance for all employees of the Borough shall be retroactive to said date.

SECTION 4. Manner of payment shall be on a bi-weekly basis.

SECTION 5. The Borough will provide all full time employees with a vision Protection plan consisting of payment up to a maximum of \$150.00 per year for eye examinations, protective and or corrective eyewear for the covered employee only.

SECTION 6. Effective April 1, 2010 employees will contribute 1.5% of their annual base pay towards their medical benefits.

SECTION 7. Unless otherwise provided herein, all salaries, wages and compensation set forth in Ordinance to which this Ordinance is an amendment, shall remain in force and effect unless specifically changed by this Ordinance.

SECTION 8. Paid Holidays for full-time employees shall be thirteen (13) as follows:

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
Lincoln's Birthday	Veterans Day
President's Day	Thanksgiving Day
Good Friday	Day after Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	

SECTION 9. Overtime: there is no provision for overtime in this Ordinance.

SECTION 10. Personal Days: All full-time employees shall be entitled to three (3) paid personal days with prior approval from their department head.

SECTION 11. Vacation Pay: All full-time non-union personnel shall be entitled to paid vacations as follows:

One – Five years	11 days
Six – Ten years	16 days
Eleven to Sixteen	21 days
Seventeen to Nineteen	24 days
Twenty Years of Service on	26 days

Vacations must be taken during the year they are earned and cannot accumulate.

SECTION 12. All full-time, non-union personnel shall be entitled to 12 paid sick days. At the end of each calendar year, an employee's unused sick time shall be paid out in an amount equal to their daily rate of pay. Sick time shall not accumulate.

SECTION 13. All Ordinances or parts of Ordinances inconsistent with or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 14. If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining provisions of this Ordinance. The Governing Body of the Borough of Norwood declares that it would have passed the Ordinance and each Section and subsections, thereof, irrespective of the fact that any one or more of the sections, subsections, sentences, clauses or phrases may be declared unconstitutional.

SECTION 15. This ordinance shall take effect immediately after passage and publication as provided by law.

Introduced: November 30, 2011

Adopted: December 14, 2011

APPROVED: 
James P. Barsa, Mayor

ATTEST: 
Lorraine L. McMackin, Clerk