

**BOROUGH OF NORWOOD  
BOARD OF HEALTH  
MINUTES  
October 1, 2018  
6:30 P.M.**

The Board of Health regularly scheduled meeting was held at Borough Hall on the above date.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:30 PM and led those in attendance in a salute to the American Flag.

Chairwoman Ms. Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Absent
	Nancy Congiusti	Present
	Murray Bass	Absent
	Dr. Barbara Dill	Present
	Barbara Fanelli	Absent
	Keri Congiusti	Present
	Suzanne Soliman	Absent
	Council Liaison Marino	Absent

Also Present:	Linda Quinn	REHS
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Ms. Congiusti made a motion and Ms. Maccaroni seconded to approve the September 10th Minutes. All in favor, the motion carried.

Ms. Maccaroni introduced Laura Borchers to the Board and requested each member introduce themselves with a brief background summary. Chairwoman Maccaroni then asked Laura to give the board a brief description of her previous work experience. Ms. Maccaroni then thanked Ms. Borchers for coming and Ms. Borchers exited Council Chambers.

Reports:

**Registered Environmental Specialist:** Linda Quinn Ms. Quinn reviewed the September 2018 Report and was found to be in order.

Additional comments:

- 2 Bergen County residents died due to complications originating from infection with West Nile Virus. Chairwoman Maccaroni suggested a Nexil Message might be sent to the community to advise where to find information on WNV to protect our residents from being infected.
- Incident at Norwood Day regarding Inspection of the Fire Department Hot Dog Table was discussed. Nancy Conguisti and Kerri Conguisti were asked to exit the room while the discussion took place. Ms. Quinn explained her subordinate (Nicole Smith) was harassed by a member of the Norwood Fire Department who used a profanity directed at her in response to being questioned on handwashing station and the absence of gloves. Incident was reported by Ms. Quinn. Further action to be determined on the part of the County.

-Ms. Maccaroni noted Ms. Quinn's email of 10.1.18 outlining food handling and suggested the BOH have hand sanitizer and gloves available at all events to provide for non- food vendors needing them for example, Water Deli Bagel was giving free bagels and not required to be inspected. Ms. Whalen was asked to purchase these items and have the DPW store and distribute as necessary.

-Ms. Maccaroni asked Ms. Whalen to draft an email to the Fire Department ahead of Halloween, giving them info on safe food handling which she will consult with Linda on.

-Board members Nancy Conguisti and Kerri Conguisti were asked to return to the meeting.

**Secretary/Registrar:**

Debbie Whalen

Vital Statistics

September	0	Marriages
	4	Death
	3	Child Healthcare Visits

4 Temporary Food Licenses issued for Norwood Day

Income: \_\_\_\_\_ \$206

Nurses Report/September

0 Client Visits at the      0 Client Visits at the Senior Center

Note: No Nurse visit due to Labor Day Holiday

0 Reminders Sent

1 Reportable Diseases

0 School Audits

**Reports/Council Liaison**  
Frank Marino-

Absent. No Report

Meeting was opened to the Public at 7:10 and with no public present, the meeting was closed.

**Old Business:**

Drug Forum Update

- Ms. Maccaroni polled 10 parents regarding issues for the proposed drug forum. As NVOT had mandatory attendance at Hidden in Plain Sight for all HS parents and that the program had also been presented 4 times in the last year in Northvale, Norwood and Closter it was determined that the key topics of interest were Opioid Abuse and Vaping - The board was asked to spread the word to friends and neighbors, and post the flyer. Each Member commented on where they posted flyers and who they communicated the event to and others to be contacted.

Blood Bourne Pathogen

- Ms. Whalen reported On 9/26 there was a training class on BBP facilitated by the Bergen County Department of Health Education Services. The DPW Attended (7 people). Lindsay Volpitta and Everett Falt were also in attendance as well as Debbie.
- All attendees completed the training and will be covered for one year from 9/26/18.
- Emergency Preparedness Re: Dry Ice Ms. Whalen reviewed that per the advice of the Council as noted by Frank Marino, this topic would be transferred to the Police Dept. to handle. Ms. Conroy asked that the BOH provide a resource to the community on the website. Ms. Whalen will follow-up and add to the Health Dept. Page.
- Employee Flu Shot Clinic. Ms. Whalen reported no interest from Borough of Norwood Employees/Volunteers to receive the flu shot courtesy of the Board of Health.

- BOH Postings on Borough Website Ms. Whalen continues to post relevant information from the County's Monthly Email Blast.
- Hepatitis Inoculation Fund Application Status Ms. Whalen reported application was submitted ahead of the deadline. She will report status when the State responds.

Program Committee Reports: Gloria Maccaroni, Murray Bass. Additional topics to be explored .

Budget Committee- Barbara Dill, Sheila Conroy Gloria Maccaroni. The committee will meet after the next board meeting to review the 2019 budget.

BOH By-Laws Review Committee: Sheila Conroy, Gloria Maccaroni

Idea Committee: Barbara Fanelli, Gloria Maccaroni

### **New Business**

No new business to report.

Ms. Conroy made a motion to close the meeting at 7:40 PM. Ms. Dill seconded the motion. All in favor, motion carried.

- The next BOH meeting will be November 5 at 6:30 PM

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen  
Board Secretary