

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
March 5, 2018
6:30 P.M.**

The Board of Health regularly scheduled meeting was held at Borough Hall on the above date.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:30 PM and led those in attendance in a salute to the American Flag.

Chairwoman Ms. Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Present
	Nancy Congiusti	Present
	Murray Bass	Present
	Dr. Barbara Dill	Present
	Barbara Fanelli	Absent
	Keri Congiusti	Present
	Suzanne Soliman	Present
	Council Liaison Marino	Present

Also Present: Linda Quinn REHS

Mayor Barsa performed the Swearing In of Alternate Board Members: Suzanne Soliman and Keri Conguisti who were appointed at the Feb 14th Council Meeting.

Ms. Maccaroni requested that Board Members introduce themselves to Ms. Soliman and Ms. Conguisti.

Reports:

Registered Environmental Specialist: Linda Quinn

Ms. Quinn explained her position and responsibilities to the Members. In reviewing the February REHS Report, Youngs Foods was given a Conditional Rating (reported to the Record) for missing time stamps on perishable food items. Ms. Quinn will make an appointment with Young Foods to explain the laws they must comply with to avoid violations.

Secretary/Registrar:

Debbie Whalen

Vital Statistics are as follows:

February: 0 Marriages 10 Deaths

2 Child Health Care Visits for the month of February.

Nurses Report/February

5 Reportable Diseases

0 School Audits

Food Licenses:

Late Payment/Penalty Fee letters mailed 2/14. 40 Payments Received/Licenses Issued TO DATE with 6 outstanding.

\$ 1,157 Income from Licenses for February

Total February Income: \$1,757.00

Correspondence: A resident called asking for any programs available to house-bound seniors. Ms. Whalen provided several phone numbers for County resources to assist home-bound seniors.

Reports/Council Liaison

Frank Marino

Councilman Marino reported a replacement has been found for the position of Deputy Clerk to be filled upon Carol Donovan's departure at the end of this month. He also said a candidate for the position of Borough Clerk has been identified.

Old Business:

BBP Training

Ms. Whalen reported that an email was sent to the DPW, EMS, Fire and Rec. Departments on 3/1/18 to advise of the next In-Person Training occurring 3/8 in Hackensack. Ms. Whalen again explained to the board the training that the DPW took in Northvale in January was not County approved training. The DPW was informed that they must retrain to be covered by the Town/County. We have

requested a note from the County to verify this point. It will be emailed to the DPW once received.

The BOH is responsible for updating the County's Exposure Control Plan (ECP) which has not been done since 1996. Ms. Whalen will be getting assistance from the County's Representative to update and distribute to each department responsible for keeping a reference copy on file.

BOH Postings on New Borough Website

Ms. Maccaroni reported there are some issues with links on the BOH page. Ms. Whalen is working with Ms. McMackin and the website provider to correct them. Once resolved, links to County Programs will be added to the Borough Calendar.

Programs Committee Report

Ms. Maccaroni reported that the committee met last week and discussed a key topic: Opioid Addiction Crisis. Gloria had previously reached out to the County to explore the possibility of a public forum on this as well as other topics of interest and will continue to pursue.

In addition, Chairwoman Maccaroni submitted a Press Release to accompany a photo of the Swearing-In of the Board Alternate's to the Northern Valley Press. Ms. Maccaroni also contacted the NVP to offer information on Key Programs that are provided by both Norwood and the County.

Ms. N. Congiusti made a motion to close the meeting at 7:20 PM. Barbara Dill seconded the motion. All in favor, motion carried.

- The next BOH meeting will be April 2nd.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary