

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
December 3, 2018
6:30 P.M.**

The Board of Health regularly scheduled meeting was held at Borough Hall on the above date.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:30 PM and led those in attendance in a salute to the American Flag.

Chairwoman Ms. Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Present
	Sheila Conroy	Present
	Kathy Ballante	Present
	Nancy Congiusti	Present
	Murray Bass	Absent
	Dr. Barbara Dill	Present
	Barbara Fanelli	Present
	Keri Congiusti	Present
	Suzanne Soliman	Absent

Also Present:	Linda Quinn	REHS
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Ms. Conroy made a motion and Ms. Congiusti seconded to approve the November 5th BOH Meeting Minutes. All in favor, the motion carried.

Reports:

Registered Environmental Specialist: Linda Quinn Ms. Quinn reviewed the November 2018 Report and all was found to be in order.

Additional comments:

- Nicole Smith REHS Bergen County Department of Health Services will appear in court Dec. 19th for Youngs Foods violations.
- Ms. Quinn reported on the pool inspection for Carousel Day Care noting that the State allows pools to bring samples of water to the lab for testing. Carousel requested they be allowed to do this since they are not open on a regular basis to arrange on-site testing.

Secretary/Registrar:
Debbie Whalen

Vital Statistics

November 1 Marriage
 5 Deaths
 0 Child Healthcare Visits

Income: _____ \$123.00

Nurses Report/November 2018

Ms. Whalen said the Nurse had a problem providing the November report for our meeting. Debbie will follow-up and have the report for review at our next meeting.

Ms. Whalen presented the October and November Immunization Report for NPS
Licensing Report

- Debbie reported issuing a license for a new business at 559 Livingston Street—Seoul Tofu House.
- 2019 Business License letters and applications to be mailed this month.

Meeting was opened to the Public at 6:50 and with no public present, the meeting was closed.

Old Business:

- BOH Postings on Borough Website Ms. Whalen reported information from the County's Monthly Email Blast has mostly been repetitive recently .
- Hepatitis Inoculation Fund Application Status Ms. Whalen reported that Norwood was granted reimbursement in the amount of \$2,000, representing money spent in previous years on Hep B vaccines for borough employees and volunteers. A check is forthcoming from the State.
- 2019 Meeting Dates Ms. Whalen handed out hardcopies of the previously approved meeting dates which were emailed to all members.

Program Committee Reports: Gloria Maccaroni, Murray Bass. Ms. Fanelli is researching ideas to report at the January meeting.

Budget Committee Ms Maccaroni reviewed the 2019 budget detail. Barbara Fanelli made a motion to approve, seconded by Ms. Ballante. All in favor, the motion carried.

BOH By-Laws Review Committee: Sheila Conroy, Gloria Maccaroni - Nothing to report

Idea Committee: Barbara Fanelli, Gloria Maccaroni- Nothing to report

New Business

- Expiring Terms Chairwoman Maccaroni advised the board of expiring terms of Kerri Congiusti and Barbara Fanelli, Kathy Ballante and Murray Bass, thanking them for their decision to continue their service on the board.
- Nominations for President and VP Positions Ms. Maccaroni stated that term for President and Vice President would be expiring 12/31/18 and asked for nominations. Gloria asked Sheila if she would continue as vice-president, which she accepted. Barbara Fanelli nominated Ms. Conroy for position of vice-president. Ms. Congiusti nominated Gloria for President. Ms. Dill made a motion. Voting will take place at the January reorganization meeting.
- Copyright Infringement Ms. Maccaroni reported that a copyright company contacted the Health Department in reference to a photo being used on the website. Photo in question was removed and a fine was paid.
- Deputy Registrar Term Ms. Maccaroni reminded the board that Laura Borchers would be interested in taking over the remaining term of Bill Maguire who has served for many years as Norwood's Deputy. Gloria wished to show support by making a motion to have Ms. Borchers serve beginning January 1, 2019. Ms. Conroy seconded the motion. All members agreed. Ms. Maccaroni asked Ms. Whalen to follow-up with the state on how to transfer terms and to communicate the change to the mayor and Laura.
- Nurses Dates for 2019 at the Library & Community Center
Debbie will follow-up with the Seniors Coordinator and the Library

Barbara Dill made a motion to close the meeting at 7:18 PM. Kathy Ballante seconded the motion. All in favor, motion carried.

- The next BOH meeting will be January 7th at 6:30 PM

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary