

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
April 1, 2019
6:30 P.M.**

The Board of Health regularly scheduled meeting was held at Borough Hall on the above date.

Board Chairwoman Ms. Conroy called the meeting to order at 6:35PM and led those in attendance in a salute to the American flag.

Chairwoman Ms. Conroy stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” All fire Exits were pointed out.

Roll Call:	Gloria Maccaroni	Absent
	Sheila Conroy	Present
	Kathy Ballante	Absent
	Nancy Congiusti	Present
	Murray Bass	Present
	Dr. Barbara Dill	Absent
	Barbara Fanelli	Present
	Keri Congiusti	Present
	Suzanne Soliman	Absent

Also Present: Linda Quinn REHS

Chairwoman Conroy asked alternate Keri Congiusti to fill in for Kathy Ballante.

Chairwoman Conroy asked the Board to review minutes from the March meeting. Nancy Congiusti requested her first name be used to identify her since Keri has the same last name.

Murray Bass made a motion to approve the March 2019 Minutes as presented, seconded by Nancy Congiusti. All in favor, the motion carried.

Reports:

Registered Environmental Specialist: Linda Quinn

Ms. Quinn reviewed the March 2019 Report and all was found to be in order.
Additional comments:

- Ms. Quinn reported Domino's is satisfactory

- Hunan Royal is inconsistent in keeping their kitchen clean and clutter-free. Ms. Quinn noted the space is very small with limited room for the number of employees in the work area. She will be discussing the possibility of summonses if they continue to operate in this way.
- Chok Dee is Risk 3 Conditional. Cleaning issues in the kitchen and personal items (shoes) in the food prep area. Ms. Quinn suggested using plastic storage bins to keep them away from the food and said they must be more diligent in keeping the food area clean.
- Ms. Quinn reported that Pinebrook Kennel released the dog they confined from another borough after investigating a report of an animal bite.
- Sanitarian Quinn noted that Atria received numerous violations concerning poor food handling practices by an employee observed during a recent inspection. Ms. Quinn explained that nursing homes are among other institutions including schools and private cafeteria's that are exempt from publication in the Record, however the administrator of the nursing home will receive the health department report.
- Mr. Bass asked for an explanation of the NJ restaurant rating system. Ms. Quinn said unlike New York that uses numbers which are specific to the rating given, New Jersey's satisfactory, conditional and unsatisfactory system is subjective. Both states post a placard with the rating in the establishment's window for the public.

Secretary/Registrar:

Debbie Whalen

Vital Statistics

March 2019 1 Marriage
 12 Deaths
 0 Child Healthcare Visits

Licenses issued: 8
 Income including licenses: \$3,006.50
 Total # of licenses issued to date: 39
 Unpaid licenses: 0
 Late Fees Charged: 0

Nurses Report/March 2019

Client Visits at the **Library**
 2 Visits

Client Visits at the **Senior Center**
 Program cancelled due to inclement weather

Reminders Sent: 3

Reminders Sent: 0

Reportable Diseases 2

School Audits: 2

Council Liaison: Anthony Foschino
Absent-no report.

Meeting was opened to the public at 7:21 and with no public present, the meeting was closed.

Old Business:

Status of BBP Training

- Ms. Whalen reported that an in-house training at the fire house was confirmed for Tuesday, April 2nd at 7:30 with 23 members to attend with the possibility of 2-3 others from the DPW and Police departments.
- Ms. Whalen reported her update to the Roster which was recently submitted to the county with a zero out-of-compliance total from the original 10.

Website

- Ms. Whalen reported adding the Facebook badge to the Health tab home page.

Facebook

- Nancy Congiusti requested information on measles be posted to the page which Debbie agreed to research.

Committee Reports:

- Program Committee (Murray Bass, Barbara Fanelli and Gloria Maccaroni) Ms. Fanelli reported a date is yet to be confirmed for a healthy eating program and added that besides the seniors, other groups in the community have expressed interest. Barbara will follow-up with Ms. Maccaroni.
- Finance/Budget (Barbara Dill, Sheila Conroy and Gloria Maccaroni) Nothing to report
- BOH By-Laws Review Committee (Sheila Conroy & Gloria Maccaroni) Nothing to report

New Business

Salon Licensing

- Secretary Whalen noted Ms. Maccaroni is researching the subject and will have information for the Board to review at the May meeting.

Ms. Nancy Congiusti made a motion to close the meeting, seconded by Mr. Bass. All in favor, the meeting was adjourned AT 7:28 PM.

- The next BOH meeting will be May 6th at 6:30 PM

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary