



**BOROUGH OF NORWOOD**  
455 Broadway  
Norwood, New Jersey 07648

Gino Tessaro  
Construction Official, Zoning Officer

Phone: 201-767-7420  
[GTessaro@norwoodboro.org](mailto:GTessaro@norwoodboro.org)

**ANNUAL REGISTRATION & INSPECTION OF ALL TWO FAMILY AND NON-OWNER  
OCCUPIED SINGLE FAMILY STRUCTURES**

Please make checks payable to Borough of Norwood and include with completed form.

1. Fee: One Family \$50.00 \_\_\_\_\_ Multi Family \$50.00 per unit \_\_\_\_\_
2. Property Address: \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_
3. Owner Name: \_\_\_\_\_  
Owner Address: \_\_\_\_\_  
Owner Cell Phone: \_\_\_\_\_ Owner Home Phone: \_\_\_\_\_  
Owner Email: \_\_\_\_\_
4. Unit 1 Tenant Name: \_\_\_\_\_  
Tenant Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Tenant Email: \_\_\_\_\_  
Total Number of People Residing in Unit 1: \_\_\_\_\_ Children Under 18: \_\_\_\_\_  
Unit 1 Total # of Kitchens: \_\_\_\_\_ Total # of Bathrooms: \_\_\_\_\_  
  
Unit 2 Tenant Name: \_\_\_\_\_  
Tenant Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Tenant Email: \_\_\_\_\_  
Total Number of People Residing in Unit 2: \_\_\_\_\_ Children Under 18: \_\_\_\_\_  
Unit 2 Total # of Kitchens: \_\_\_\_\_ Total # of Bathrooms: \_\_\_\_\_

The above-named owner does hereby attest that all answers given in this application are true and that any changes of use or tenant will be reported to this office immediately. Please note that any change in tenancy requires a new Certificate of Continuous Occupancy be applied for and received before a new tenant can move in.

OFFICE USE: Check# \_\_\_\_\_ Check Amt. \_\_\_\_\_ INSP. Date \_\_\_\_\_